

**WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2**  
**MINUTES OF THE REGULAR MEETING – March 27, 2025**

Williamson County Emergency Services District #2 held a regular meeting on March 27, 2025 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas.

**Commissioners in Attendance:**

Commissioners present in person: Jordan Baltazor, President; Russell Strahan, Vice-President; Tim Hunsberger, Treasurer; Darryl Pool, Secretary; Trish Weiner, Assistant Secretary/Treasurer.

Meeting called to order at 7:05pm by Commissioner Baltazor. A quorum was present.

Pledge of Allegiance led by Commissioner Strahan.

Public Comment: No member of the public requested to speak.

**Action items**

ITEM 4: *Approve minutes of prior meeting(s).*

Motion to approve minutes of regular meeting held February 20, 2025 as presented.

Motion: Hunsberger      Second: Baltazor      [Unanimous]

ITEM 5: *Review bookkeeper's report from Municipal Accounts & Consulting and consent to:*  
*a) approval of payment of monthly bills and invoices, b) approval of monthly financial report.*

Municipal Accounts & Consulting representative Alexia Kolmodin presented the District's monthly financial statements, bills, and invoices for February 2025. She stated there was nothing out of the ordinary to report. The Depreciation Schedule has been updated.

Commissioners had previously inquired about whether District funds could be invested in securities. Kolmodin checked and said MAC does not provide that service. The board can contact a broker to handle such investments.

Motion to approve MAC reports as presented.

Motion: Baltazor      Second: Hunsberger      [Unanimous]

ITEM 6: *Review Sam Bass Fire Dept. bookkeeper's report from M.A.&C.*

Kolmodin presented SBFD's monthly financial statements, bills, and invoices for February 2025. She stated there was nothing out of the ordinary to report.

ITEM 7: *Discuss and take action relative to Municipal Accounts & Consulting resignation notice.*

Commissioner Baltazor reported he received a letter from MAC stating they are terminating their contract with the District effective May 31, 2025. Kolmodin said MAC has made the decision to focus their business solely on municipal utility districts. ESD #2 and SBFD are the only ESD and fire department they currently serve in central Texas. The financial structure of ESDs and fire departments are different from those of MUDs.

Commissioners will contact SAFE-D, area ESDs, and the District's legal counsel for recommendations on other financial management firms. Options as to which firms should be considered will be reviewed at next month's meeting.

Kolmodin said MAC is willing to extend their termination date. Commissioners Baltazor and Hunsberger will co-sign a letter to MAC formally requesting a termination date of July 31, 2025.

ITEM 8: *Discussion and action on ordering an election to adopt a Sales and Use Tax in the District at a rate not to exceed two percent in any location in the District and authorize appropriate District officers and officials to take all necessary action to implement the same.*

The District has paid the Williamson County Elections office for half of the services they will provide for conducting the District's May 3, 2025 sales and use tax election. The balance will be due after the election outcome is certified.

There will be no polling site within the District during the early voting period. The Elections office authorized only one election day polling site within the District, Round Rock Presbyterian Church at 4010 Sam Bass Road.

District Legal Counsel Ken Campbell will provide the required legal notice of election which will be posted on the SBFD website. The website already has a FAQ page posted providing basic information about the election. That wording has been reviewed and approved by Campbell.

ITEM 9: *Receive monthly operations report from Sam Bass Fire Department.*

a) *Receive monthly statistics report from Sam Bass Fire Department.*

SBFD Assistant Chief Amber Jordan and Commissioner Baltazor presented abbreviated SBFD incident report data and activities as prepared by SBFD Captain Corby Bryan for February 2025 plus comparison to prior years. Captain Bryan had previously emailed Commissioners the full report. There was nothing out of the ordinary to report. The report contained a revised heat map. Commissioner Hunsberger said he is continuing to work on how to get mile markers installed on toll road 45 to improve response times to calls in that area.

b) *Receive update on Community Outreach Program at Sam Bass Fire Department.*

SBFD Administrator Emma Replogle reported pre-school children from St. Philips Methodist Church visited Station 2, and SBFD personnel took Engine 1 to visit with children at King of Kings Lutheran Church in February.

SBFD personnel helped staff a booth for ESD #9's Community Safety Day at Round Rock Premium Outlets on February 15.

A badge pinning ceremony for some current and several new firefighters was held February 22 at Station 2.

c) *Receive report and take action to station maintenance.*

Commissioner Strahan said he had nothing to report. Now that there is significant rain in the area today, the crew at Station 1 is watching for any leaks in the new roof.

ITEM 10: *Discuss potential agenda items, location, time, and date(s) for future business meetings. (4/17/2025)*

Motion to begin next regular meeting at 6:00pm.

Motion: Weiner

Motion died due to lack of a second.

Next regular meeting to be held April 17, 2025 beginning at 7:00pm at Sam Bass Fire Station 2.

### **Adjournment:**

Motion to adjourn made at 7:43pm.

Motion: Strahan      Second: Weiner      [Unanimous]

**"I attest that all the above information is true and correct to the best of my knowledge."**

Submitted by Darryl Pool, Secretary, Williamson County ESD #2

